



# Spring AC Maintenance Checklist

As the backbone of your home's comfort during the warmer months, your HVAC system deserves a thorough spring checkup. This checklist is designed to help you tackle essential maintenance tasks that keep your system running smoothly, efficiently, and reliably.

## Tools You'll Need

- Screwdriver set
- Garden hose
- Digital thermometer
- Multimeter
- Safety glasses
- Gloves
- Flashlight
- Wet-dry vacuum

## Essential Spring Maintenance Tasks

Dedicate a portion of your day to these fundamental tasks. They're designed to improve air quality, system efficiency, and should be performed at least annually, before the cooling season starts.

### **Inspecting Disconnects (30 minutes)**

Find the electrical disconnect, usually a metal box mounted near the outdoor unit. Ensure the power is off to the unit by switching off the breaker in your home's electrical panel, then open the disconnect box and visually inspect for signs of wear, corrosion, or loose wires.

### **Checking and Adjusting the Thermostat (15 minutes)**

Turn on your AC from the thermostat and observe if it starts as expected. If you have a programmable thermostat, set it for different times of the day to save energy. Ensure the thermostat is level; sometimes, being off-level can affect performance.

### **Replacing or Cleaning Air Filters (5 minutes)**

This is usually found in a slot along the return duct or inside the indoor unit. Turn off the system. Slide out the old filter. Insert a new filter, making sure it's facing the correct direction (arrows on the filter frame show airflow direction).

### **Cleaning Coils (1 hour)**

Turn off power to the unit. Remove any debris or leaves around the outdoor unit. Use the garden hose with a spray nozzle to gently rinse the coils from the outside. Aim to remove any dirt or debris without bending the delicate fins.